

Arboricultural Association Training booking form 2012

For Official Use Only		Arboricultural Association Training booking form 2012 – Web Site	
Delegate Number	Application Number	Invoice Number	Acknowledgement Sent

Please return completed booking form to:  
**Arboricultural Association**, Ullenwood Court, Ullenwood, Cheltenham, Gloucestershire GL53 9QS UK  
 Tel: +44 (0)1242 522152, Fax: +44 (0)1242 577766, Email: tiff@trees.org.uk, Website: www.trees.org.uk

Booking Form			
Event Name			
Event Date		Event Venue (as shown on events list)	

Delegate Information (use a separate form for each delegate)			
Delegate Title		Name	
Delegate Contact Address			
			Postcode
Delegate E-mail (for joining instruction)			
Delegate Phone number			
Delegate Mobile number			
Dietary Requirement			

Customer Information (For invoice and payment processing, if different from above)					
Company Name					
Company Address					
					Postcode
Company E-mail					
Company Phone Number					
Company Contact Name (if not delegate)					
Are you registered for VAT?	Yes		No		VAT Number:

Please reserve a place for me on the above event for the sum of:

£

Note: **If paying membership rate, please include Membership No:**  
(Fully paid up members only. Discounted rates exclude Ordinary member grade.)

Signature: ..... Date: .....

- We reserve the right to cancel courses and refund applicants if there is insufficient demand.
- Full charge will be applied to any booking cancelled less than 10 working days before the event.
- Charges may be applied to changes made to bookings that have been received and acknowledged.

Payment method					
Please Tick Payment Method	Cheque (must be enclosed with booking). Please note that cheques are cleared before goods are processed.				
	Direct Debit (only if set up already with the Arboricultural Association)				
	Purchase Order (official document to be sent with the form)				
	Credit Card (circle type) MasterCard/ Visa/ Visa Delta/ Maestro				
	Name on Card				
	Card No	Security No. (mandatory)			
Valid from ____ / ____ / ____		Expires end ____ / ____ / ____		Issue No. (switch only)	